

Fiscal Years 2009 - 2011

Unified Planning Work Program



**Illinois Metropolitan Planning
Organization Advisory Council**

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Illinois – The Prairie State - Bill Crook (Artist)

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Debarment and Suspension Certification

As required by USDOT regulations on Government wide Debarment and Suspension in 49 CFR 29.510

The Illinois Metropolitan Planning Organization Advisory Council hereby certifies to the best of its knowledge and believe that it is and its principals;

Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntary excluded from covered transaction by any federal department or agency.

Have not, within a three-year period preceding this proposal, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transportation, violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.

Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (federal, state or local) with commission of any of the offenses listed in paragraph (b) of this certification; and

Have not, within a three-year period preceding this certification, had one or more public transportation (federal, state or local) grants terminated for cause of default.

The Illinois Metropolitan Planning Organization Advisory Council hereby certifies that if, later, it becomes aware of any information contradicting the statement of paragraphs (a) through (d) above, it will promptly provide that information to USDOT.

Cameron Moore
Chairman
Illinois Metropolitan Planning Organization Advisory Council
January 1, 2010

Lobbying Certification
Certification of Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.
3. The undersigned shall require that the language of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Cameron Moore
Chairman
Illinois Metropolitan Planning Organization Advisory Council
January 1, 2010

**Assurance of Compliances with Title IV of the Civil Rights Act of 1964, Older
Americans Act and Americans with Disabilities**

The Illinois Metropolitan Planning Organization Advisory Council hereby agrees that as a condition to receiving any Federal financial assistance from the Department of Transportation it will comply with Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. 2000d-1) and 49 CFR part 21; Executive Order 13166(Limited English Proficiency) and Executive Order 12898(Environmental Justice); and all requirements imposed by or pursuant to: 49 U.S.C. 5332, Section 324 of title 23 U.S.C. and the Older Americans Act (as amended 42 U.S.C. 6101) prohibiting discrimination on the basis of race, color, creed, national origin, sex, or age in employment or business opportunity; and Section 1101(b) of the SAFETEA-LU (Pub. L. 109-59) and 49 CFR part 26 regarding the involvement of disadvantaged business enterprises in USDOT funded projects; and the provision of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 et seq.) and 49 CFR parts 27, 37, and Section 504 of the rehabilitation Act of 1973(29 U.S.C. 794), in accordance with the origin, age or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program of activity for which the recipient receives Federal financial assistance from the Department of Transportation, including the Federal Transit Administration, and hereby gives assurance that it will promptly take any measures necessary to effectuate this agreement. The assurance is required by Subsection 21.7(a) of the Regulations.

Cameron Moore
Chairman
Illinois Metropolitan Planning Organization
Advisory Council
January 1, 2010

INTRODUCTION

The Unified Work Program (UPWP) has been prepared to define the tasks to be undertaken and the anticipated funding requirements of the Illinois Metropolitan Planning Organization Advisory Council for fiscal years FY 2009 – 2010. This work program is the ILMPOAC first twelve months and covers the period from January 1, 2010 through June 30, 2011.

The UWP provides for the basis for funding of the transportation planning activities to be undertaken with State Planning and Research funds to support the activities of the Illinois Metropolitan Planning Advisory Council.

The specific transportation planning and research activities to be undertaken this fiscal year by the ILMPOAC are organized into four major sections, each of which comprises a number of individual tasks.

1. Forum for information sharing and best practices. This section includes those functions required to develop topics and distribute MPO Advisory Council information that can both educate and assist policy makers. Develop linkages and networks with other related statewide and regional organizations.
2. Provide a mechanism for policy development regarding metropolitan transportation issues. This section includes those functions necessary to develop policy and programming recommendations regarding transportation issues.
3. Conduct training session and/or workshops that impact transportation planning and programming. This section includes those functions necessary to provide technical assistance to MPOs to improve transportation planning and programming in Illinois.
4. Assist the Advisory Council in pursuing comprehensive policy discussions. Organize and facilitate Advisory Council and other discussions that help the Advisory Council reach collective solutions that are beneficial to membership.

ORGANIZATION AND MANAGEMENT

The Illinois Metropolitan Planning Organization Advisory Council was recently formed as an advisory council of the Illinois Association of Regional Councils. The MPO Advisory Council includes all fourteen Metropolitan Planning Organizations in the State. These MPO's collectively plan and program transportation improvements that directly serve nearly 12.5 million people, indirectly impact millions more and have a significant role in the state and national economies. The transportation network within our planning areas includes 7,343 miles of railroad networks, 34,911 miles of highways, and more than 5,900 bridges. The MPO Advisory Council provides a forum for the sharing of information and best practices, policy and programming recommendations regarding transportation issues, and research intended to improve transportation planning and programming in Illinois.

The fourteen members of the ILMPO Advisory Council include:

- Bi-State Regional Commission
- Champaign Urbana Urbanized Area Transportation Study
- Chicago Metropolitan Agency for Planning
- Danville Area Transportation Study
- Decatur Urbanized Area Transportation Study
- DeKalb-Sycamore Area Transportation Study
- Dubuque Metro Area Transportation Study
- East-West Gateway Council of Governments
- Kankakee Area Transportation Study
- McLean County Regional Planning Commission
- Peoria / Pekin Urbanized Area Transportation Study
- Rockford Metropolitan Agency for Planning
- Springfield Area Transportation Study
- Stateline Area Transportation Study

The Illinois Association of Regional Councils is the fiscal agent for the Illinois Metropolitan Planning Organization Advisory Council. Financial documents are prepared by Kelly Murray, Executive Director of ILARC. She can be reached at 217.528.5331 and via mail at 413 W Monroe, Springfield, Illinois 62704.

Tasks:

1.1 Provide technical assistance to Member Policy Committees and staff regarding cross-cutting issues.

- Develop a thorough understanding of MPO strengths, weaknesses, opportunities and threats.
- Monitor the national transportation discussion from organizations like NADO, NARC, APA, and AMPO and provide summary communications and ideas for addressing the opportunities for training partnerships, information sharing, and collaboration of policy issues through these organizations.

| Funding Source | Amount |
|----------------|----------|
| SPR | \$14,400 |
| Local Match | \$2,880 |
| | \$17,280 |

1.2 Provide a mechanism for policy input regarding metropolitan transportation issues.

- Organize MPO Advisory Council meetings to develop collective solutions or pursue collective opportunities.
- Perform facilitative and informational role at Advisory Council meetings to help direct and organize discussion.
- Advise and assist the Illinois MPO Advisory Council Chairman in the development of meeting content and materials.
- Recommend solutions to legislative and policy gaps.

| Funding Source | Amount |
|----------------|----------|
| SPR | \$16,000 |
| Local Match | \$3,200 |
| | \$19,200 |

1.3 Assist in the implementation of state and federal laws and regulations regarding transportation planning responsibilities of metropolitan planning organizations.

- Research state statutes which may impact MPO's throughout the state.
- Research regulations, policies, and programs of MPOs to ensure they are in conformity with legislative mandates.

| Funding Source | Amount |
|----------------|---------|
| SPR | \$7,200 |
| Local Match | \$1,440 |
| | \$8,640 |

- 1.4 Provide a forum for the sharing of information and best practices across regional lines.
- Expand the MPO Advisory Council website to assist in the sharing of information by adding additional web pages and creating weekly email alerts.
 - Review, analyze and develop transportation policy statements, letters and papers.
 - Coordinate with public and private speakers and presenters, IDOT, the FHWA, who are to appear before the organization with issues related to cooperative, comprehensive and continuing transportation planning processes.

| Funding Source | Amount |
|----------------|----------|
| SPR | \$9,600 |
| Local Match | \$1,920 |
| | \$11,520 |

2.0 Develop linkages and networks with other related statewide and regional organizations.

- Develop strategic relationships with key state agency personnel and associations.
- Develop a network of relationships with related planning organizations.
- Consult, build partnerships, and work collaboratively on MPO related issues and promote strategic policy initiatives with related planning organizations.
- Develop and distribute an Illinois MPO Advisory Council brochure.

| Funding Source | Amount |
|----------------|----------|
| SPR | \$9,600 |
| Local Match | \$1,920 |
| | \$11,520 |

2.1 Provide training for MPO staff and member agencies.

- Conduct training session workshops for the MPO Advisory Council Technical Committee meetings either through workshops and/or in collaboration with the Illinois Association of Regional Councils, IDOT, FHWA, or other organizations.
- Training topics were developed by creating a Technical Committee survey and a few Technical Committee meetings in 2009. Below is the training topics developed through those meetings.
 - a. Performance standards
 - b. Transportation conformity.
 - c. Travel demand workshop
 - d. Climate change
 - e. Increasing public participation levels
 - f. When development outpaces transportation planning
 - g. Non-vehicular transportation options.

| Funding Source | Amount |
|----------------|----------|
| SPR | \$28,800 |
| Local Match | \$5,760 |
| | \$34,560 |

2.2 Identify and pursue grant opportunities.

- Develop strategic relationships with key state agency personnel, statewide and national associations along with other agencies that will assist in identifying grant opportunities for Advisory Council members.
- Develop a list of grant opportunities for MPOs to consider with monthly email alerts.

| Funding Source | Amount |
|----------------|---------|
| SPR | \$3,400 |
| Local Match | \$680 |
| | \$4,080 |

2.3 Analyze state and federal legislative and regulatory proposals to determine their impacts on planning jurisdictions of IL MPO's.

- Monitor state and federal legislative proposals which may have an impact on MPO's.
- Attend and monitor transportation related meetings, workshops, public hearings, conferences conducted by state, federal and local agencies, the State Legislature, as well as statewide associations, authorities and commissions on behalf of the Illinois MPO Advisory Council.
- Conduct analysis and provide advice on proposed and existing legislation and other regulatory activities and initiatives related to transportation planning, growth management and other issues relevant to IL MPOs.

| Funding Source | Amount |
|----------------|---------|
| SPR | \$3,400 |
| Local Match | \$680 |
| | \$4,080 |

3.0 Administrative:

- Produce minutes and agenda items for the MPO Advisory Council
- Create a long term Work Program for FY2010, reflecting activities for January 1, 2010 to June 30, 2010.
- The Illinois Association of Regional Councils is acting as the fiscal agent for the MPO Advisory Council and is preparing the financial reports, accounts payable, and the MPO Advisory Council Budget.

| Funding Source | Amount |
|----------------|----------|
| SPR | \$21,600 |
| Local Match | \$4,320 |
| | \$25,920 |